



## Overnight Care Worker – Women’s Emergency Accommodation Centre (WEAC)

**Are you a resilient team player and a relationship builder with a strong passion in ensuring that the basic needs of people are met? Do you thrive in a fast-paced environment working with women who require higher levels of support due to complex trauma, addictions, mental illness and poverty? WEAC is hiring for Care Workers that will utilize harm reduction and trauma informed practices to provide supports through: emotional support, crisis intervention, intake, diversion, medication distribution and general upkeep of the facility.**

The Women’s Emergency Accommodation Centre (WEAC) is an emergency 24/7 shelter for up to 64 women and is an entry point to emergency and crisis housing, on-site access to medical and mental health supports, meals, and personal hygiene care. You will ensure the needs of persons served are met to better facilitate pathways out of the shelter.

**Hours:** Full-time: 5 days on 3 days off: Shifts may include: 11pm to 8am.

### Why Join Our Team

- Engage with individuals served in meaningful opportunities to positively impact those we serve.
- Empower individuals served in developing and achieving their goals.
- In-house collaborative training opportunities and supervisory coaching sessions to build knowledge, skills and tools relevant to your role and duties.
- Full time position includes: health, dental, RRSP contributions, sick days, 3 weeks’ vacation, a robust employee assistance program and other work related benefits.

### In Your Role You Will

- Engage with persons served to maintain a safe and secure environment.
- Complete intake process by: assessing and documenting including physical/mental strengths and barriers, creating shelter exit plan, and reviewing shelter guidelines.
- Provide direct care by responding to requests for services-including emotional support, crisis intervention and conflict resolution.
- Maintain the overall cleanliness and organization of the building.
- Administer medication distribution.
- Arrange for referrals to other agencies and programs where appropriate.
- Compile accurate documentation regarding program information.

### Education and Certifications

#### Required

- Diploma in Social Work, Psychology, Addictions and Community Support Worker, or related human service field.
- Standard First Aid and CPR.
- Police Information Check including Vulnerable Sector Check.
- Child Intervention Check.
- Suicide Intervention Training.
- De-escalation.
- Harm Reduction.
- Aboriginal Awareness Training.
- Medication Administration (or willingness to obtain).



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## Experience

- 1+ years’ of experience working with marginalized or vulnerable populations.
- Proven ability to practice relationship-based approaches.
- Extensive background and experience working with people requiring higher levels of support due to trauma, addictions, mental illness, and/or poverty.
- Full competency and experience with harm reduction, person-centered, trauma-informed, strength based, collaborative, and/or solution focused practice.
- Experience using evidence based models of practice.
- Experience building and managing large, complex budgets.
- Proficient and skilled with computer use and Microsoft office database entry.

## Competencies

- **Relationship Building:** ability to build formal and informal professional relationships. Fosters dignity, respect and non-judgmental approach with shelter users, team members, other e4c personnel, external service providers and community members.
- **Innovative:** ability to be a creative problem solver, generate and implement ideas to improve operations or develop new opportunities.
- **Integrity and Ethical Behaviour:** a clear understanding of professional boundaries, confidentiality, ethical practices and guiding principles of WEAC.
- **Accountability:** ability to define expectations for one’s own role and to act in accordance with these expectations, ability to define expectations for shelter users, ability to self-reflect, demonstrate skills, knowledge and attitudes to effectively carry out duties of the job and maintain personal care over time.
- **Service Orientation:** ability to understand shelter users’ needs and ensure users feel safe and welcomed during their stay at the shelter.
- **Communication:** communicating with individuals and groups of diverse backgrounds using appreciate and effective communication tools and techniques.

## Apply

Please submit a thoughtful Cover Letter and Resume outlining your interest and relevant experiences:

- Email: [careers@e4calberta.org](mailto:careers@e4calberta.org)
- Website: [www.e4calberta.org](http://www.e4calberta.org)

**At e4c diversity is our strength. We embrace diversity and offer equal opportunities to all qualified applicants. We welcome your application regardless of origin, culture, ethnicity, age, ability, gender identity or faith.**

**Thank you to all those apply. Only those short-listed will be contacted for an interview.**