

# INTERNATIONALIZATION POLICY

This document is the parent policy for any related college procedures. Questions regarding this policy are to be directed to the identified Policy Administrator.

<b>Functional Category:</b>	Operations
<b>Approval Date:</b>	May 18, 2022
<b>Effective Date:</b>	May 18, 2022
<b>Policy Owner:</b>	Vice President, External Relations and Partnerships
<b>Policy Administrator:</b>	Director, International Markets

## Objective:

This Policy is intended to support internationalization efforts of all areas of the college. It will help NorQuest College (college) to achieve its international strategy of becoming a globally engaged institution that creates workforce relevant education and training opportunities for learners worldwide.

Building internationalization capabilities into existing procedures and processes will increase college-wide awareness of opportunities, requirements, and risks of doing business in a global context.

It will create a culture where NorQuesters can confidently engage internationally in a safe and secure manner, minimize risk, maximize opportunities for growth and have appropriate institutional support and guidance. The objective of the Internationalization Policy at the college is to support the following:

1. Identification of opportunities that may assist the college in driving towards its internationalization objectives, including procedures, guidelines, and accountability frameworks that support the decision-making, execution, and tracking of such opportunities; and
2. Management of inherent risk associated with international engagement to ensure the safety and security of students, faculty, and staff as well as the reputation of the college.

Authority to establish this policy is derived from the [NorQuest College Board of Governor's Policy No. 5](#) which delegates authority to the President and CEO to establish policies and procedures for the college's management and operation.

## Policy:

NorQuest International will provide centralized oversight and leadership in developing and advancing the college's international strategy, related programs, and activities. This will be done coherently and consistently in order to achieve the international partnership, recruitment, and mobility goals set out in the NorQuest 2030 Strategic Plan.

In support of the college's strategic goals, NorQuest International will continually update its Internationalization Strategy with integrated tactics and annual plans in consultation with internal and external stakeholders and in alignment with market needs. These stakeholders will be consulted during the development and review of policies and procedures, as appropriate.

As a result of the centralized responsibility outlined above, NorQuest International is accountable for leading and overseeing international programs and activities that may include but are not necessarily limited to:

- Student Study/Work Abroad
- Faculty/Staff International Mobility/Exchange

<b>Definitions:</b>
<b>Related NorQuest College Information:</b>
<b>Related External Information:</b>
<b>Next Review Date:</b>
<b>Revision History:</b>

- International Recruitment
- International Research
- International Partnerships – Academic and non-academic
- International Development Projects
- International Education and Training Contracts
- Visiting International Delegations
- International Students at NorQuest

Responsibilities and authority for internationalization programs and activities are outlined in procedures associated with this policy.

**Internationalization:** the process of integrating an international, intercultural, or global dimension into the purpose, functions, or delivery of postsecondary education<sup>1</sup>.

**Stakeholders:** include prospective students and their influencers, current students, alumni, staff, faculty, Executive, the Board of Governors, government, donors, business and industry partners, other customers, and the general public.

**International Mobility:** for the purpose of this policy International Mobility includes faculty, staff, or students crossing international borders for academic, work integrated learning (WIL), research, exchange, or capacity building purposes.

**Student Study/ Work Abroad:** for the purpose of this policy Student Study / Work Abroad includes students taking part in academic or WIL activities in another country, either virtually or in-person.

- [Digital Security Policy](#)
- [Enterprise Risk Management Policy](#)
- [Occupational Health Safety and Environment Policy](#)
- [Travel and Business Expense Policy](#)

NA

May 2026

May 2022: New

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<sup>1</sup> Internationalization Remodeled: Definition, Approaches, and Rationales. Jane Knight, 2004 Journal of International Education.