

Library Display Guidelines

The library welcomes departments, programs, student groups, and individuals to create displays in designated library spaces within the Learner Centre as an opportunity to educate, inspire creativity, and share information with the NorQuest community. Library displays advance the library's mission by promoting discovery, transformation, and lifelong learning while creating a vibrant, welcoming, and inclusive learning environment. All displays adhere to the library's [values](#) and NorQuest's [Intellectual Freedom and Libraries Procedure](#).

Display purpose and limitations

The library aims to promote the exchange of a wide range of ideas and perspectives. Permission for an individual or group to use library display space does not mean the library endorses the beliefs or viewpoints shown.

Displays should contribute to the academic environment of the college and be respectful of our diverse community. If a display addresses sensitive topics or may raise concerns under these guidelines, the creator should consult with the library prior to the installation. The library reserves the right to determine the suitability of displays in the library's physical spaces. The library may request input from a member of the college community who has special insight or knowledge into the subject matter of the display. This may include, but is not limited to, members of the Office of Equity or the Indigenous House of Learning.

Space availability

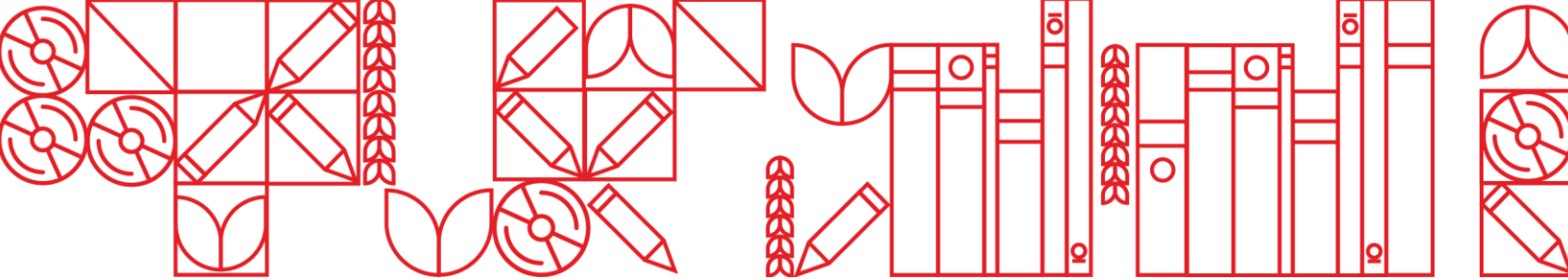
The main display space available is located near the Learner Centre entrance, under the TV screen. There are two book display cases in that area – one is reserved for new books and the other houses a large size display (topics rotate on a regular basis). There is an additional folding table that can be utilized for smaller displays or overflow material.

The top of the wooden bookshelf located in the Family Reading Centre serves as a secondary display space – this is reserved for displays featuring children's or juvenile materials only.

Library

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Interested parties must fill out the display form. This must be completed prior to creating a display.

Guideline details

- Anyone at NorQuest may submit a display proposal. External groups and community organizations may also work with the library to create a display.
- Language and visuals must be respectful and accessible to all learners.
- Materials must be appropriate for a diverse college audience.
- Displays should connect to curriculum, campus events, or cultural observances.
- Displays will be credited to the creators and any collaborators identified in the proposal.
- If the display suggestion is hurtful or harmful to others, or in any way or promotes misinformation or disinformation, it will not be selected.
- Resources that appear on the display will be selected from the library's current collection. Guest display creators will be responsible for purchasing additional resources for their display.

Guiding documents:

[Intellectual-Freedom-and-Libraries-Procedure.pdf](#)

[Exhibits, Displays, and Bulletin Boards: An Interpretation of the Library Bill of Rights | ALA](#)