



## **University Infant Toddler Centre**

The Child Care Centre  
University of Alberta

Edmonton, Alberta T6G 2E1  
Phone: 780.434.8407  
Email: [toddlerc@ualberta.ca](mailto:toddlerc@ualberta.ca)

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## ***Are you looking for work experience as a foundation to your career with young children and families ?***

The University Infant Toddler Centre is looking for a *permanent part-time Early Childhood Educator* to provide Early Learning and Care to children ages infant to Preschool. Hours of work will be scheduled between centre operations of 7:30am – 5:30pm and is expected to total from 20 – 37.50 hours per week depending on centre requirements and the employee's availability.

### **Duties and Responsibilities:**

As part of a large collaborative Educator team the candidate will:

- Develop and implement an early learning program that supports and promotes children's physical, cognitive, emotional and social development.
- Establish and maintain collaborative relationships with co-workers and families.
- Plan and maintain an environment that protects the health, security and well-being of children

### **Qualifications for Employment:**

- 1) Child Care Certification – minimum Level CDA – Level 1 (In process or in place)
- 2) Police Clearance
- 3) Child Welfare Check
- 4) First Aid (an asset and can be obtained after employment begins)

### **How to Apply:**

**Please submit by email to [toddlerc@ualberta.ca](mailto:toddlerc@ualberta.ca)**

- 1) Your resume with cover letter
- 2) Also provide us an indication of your part-time availability (hours per day/days in a week)

Only successful candidates will be contacted for interviews.

Wage will depend on experience and qualifications.

This position will remain open until a suitable candidate is found.