![NORQUEST COLLEGE logo]

Tuition and Related Fees Policy

This document is the parent policy for any College or Divisional procedures. Questions regarding this policy are to be directed to the identified Policy Administrator.

Functional category	Academic
Approval date	June 12, 2024
Effective date	June 12, 2024
Policy owner	Vice President, Enrolment and Communications
Policy administrator	Manager, Registrar

Objective

This policy identifies the principles used by NorQuest College (college) to establish or revise tuition and related fees.

Authority to establish this policy is derived from the NorQuest College Board of Governor's Policy No.5, which delegates authority to the President and CEO to establish policies and procedures for the college's management and operation.

Policy

NorQuest College develops or revises tuition and related fees in an open and transparent manner that considers the following:

- Meets all requirements and guidelines of Advanced Education,
- Assures compliance with the *Alberta Post-Secondary Learning Act* and Tuition and Fees Regulation,
- Ensures appropriate consultation and discussion with students.

All tuition fees are subject to approval of the NorQuest College Board of Governors as required under Section 61 of the *Alberta Post-Secondary Learning Act.*

Definitions

N/A

Related information

NorQuest College

- [Tuition and Related Fees Procedure](#)
- [Tuition and Related Fees Refund Procedure](#)

External

- [Alberta Post-Secondary Learning Act](#)
- [Tuition and Fees Regulation](#)
- [Guidelines for Alberta Tuition Framework Final March 2024](#)
-

Next review date

June 2027

Revision history

Date	Version Number	Action
March 2012	V1	New (replaces Standard Practice 2.3).
August 2013	V2	Update for document links and branding.
November 2014	V3	Update for document standards.
April 2015	V4	Reviewed as per Policy and Procedure Framework – no change.
August 2019	V5 (published as V4-C)	Compliance Office template & reorganization update.

November 2021	V6 (published as V5)	Revised to reflect Vice President title change.
February 2024	V7	Information, Risk & Compliance template & reorganization update.
June 2024	V8	Minor changes made for clarity.