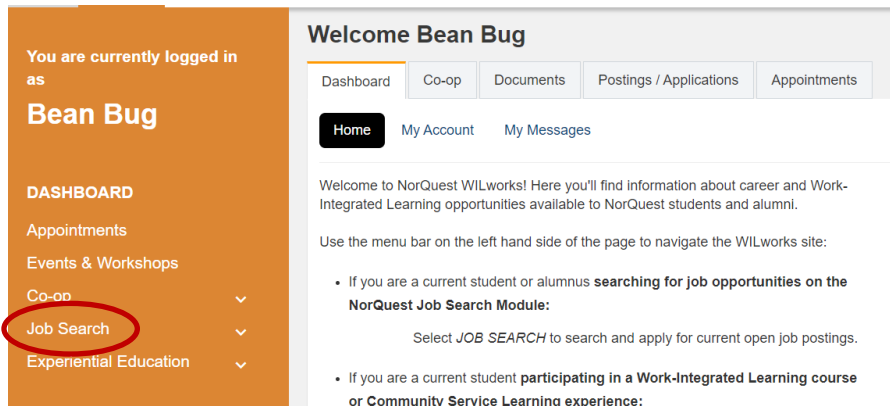
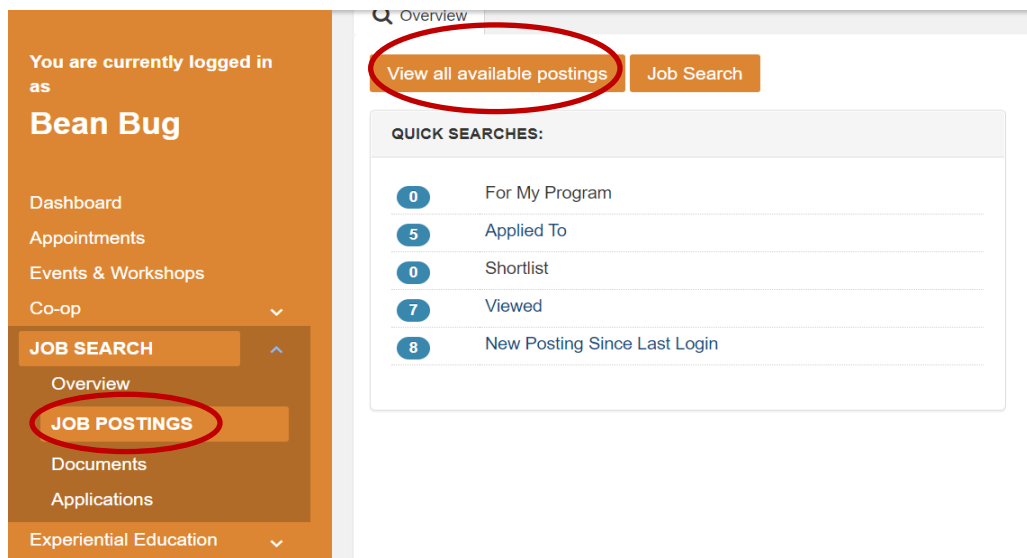


NorQuest WILworks Job Search Module Guide

1. Using your NorQuest username and password, login to your WILworks account at wilworks.norquest.ca
2. Access the Job Search Module on your WILworks dashboard by selecting **JOB SEARCH**



3. Click on the drop-down arrow beside **JOB SEARCH** and select **JOB POSTINGS >> VIEW ALL AVAILABLE POSTINGS** to view current job postings



4. Click on each job posting to view posting details
5. Depending on the job posting, you may be directed to apply directly through an organization's employment website or through WILworks
 - a. If you are instructed to apply through an organization's employment website, follow the instructions listed in the posting and click on the URL link provided
 - b. If you are instructed to apply through WILworks, click on the green **APPLY** button at the top of the posting and follow the instructions for uploading an application package