## **Academic Grade Appeal Process**







Student receives a grade on an assignment or a test/quiz (or the final grade of the course) and disagrees with the grade decision



Student evaluates if the grade meets the following grounds for appeal:

For an individual course component

• error in assessment or calculation

Final grade appeals

Supported by evidence based upon at least one of the following

- error in calculation
- inconsistency with syllabus
- final grade does not contain all course components

Consult course syllabus/rubric if applicable



Student does not meet the ground for appeal. Not pursuing the appeal

The OSJA can provide procedural guidance and advice to students when requested; however, grade appeals are the responsibility of the academic program. The OSJA cannot intervene in a Grade Appeal.

student can still talk to the instructor to ask questions about the grade (student has the rights to inquire about how they are graded)



