

This guide shows how to check your progress in meeting graduation requirements using an **Academic Advisement Report** in MyQuest.

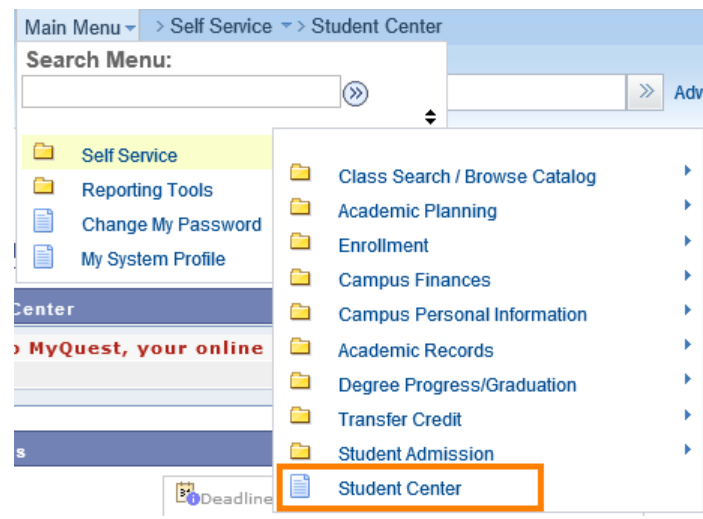
- This status report and planning tool is designed to assist you in determining your progress towards program completion; it is not intended as a substitute for consultation with your academic advisor or student navigator.
- The report shows you which courses you are enrolled in and/or have completed, as well as courses you still need to take to complete your program.
- An Academic Advisement Report is an unofficial report and does not replace an official transcript.

Academic Advisement Report

Log in to MyQuest

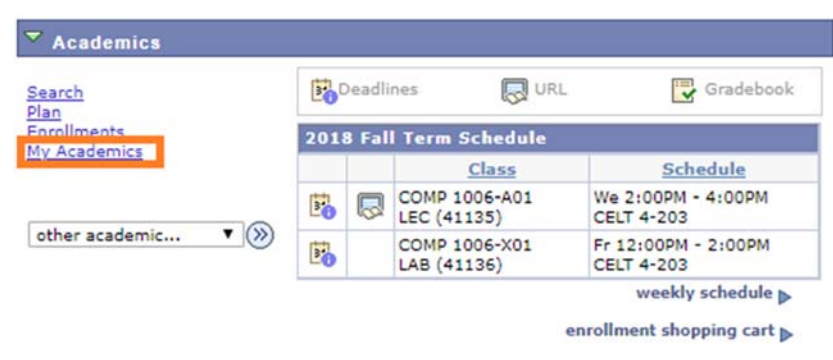
From the Main Menu, choose **Self Service**

Choose **Student Center**



The screenshot shows the navigation menu with 'Self Service' selected. A dropdown menu is open, and 'Student Center' is highlighted with an orange box.

Locate the **Academics** heading, then choose **My Academics**



The screenshot shows the 'Academics' section with 'My Academics' highlighted in orange. Below it is a table for the 2018 Fall Term Schedule.

2018 Fall Term Schedule	
Class	Schedule
COMP 1006-A01 LEC (41135)	We 2:00PM - 4:00PM CELT 4-203
COMP 1006-X01 LAB (41136)	Fr 12:00PM - 2:00PM CELT 4-203

[weekly schedule ▶](#)
[enrollment shopping cart ▶](#)

<p>Choose View my advisement report</p>	<p>My Academics</p> <p>Academic Requirements View my advisement report</p> <p>Advisors View my advisors</p>																																										
<p>You may view the report in MyQuest or view report as pdf.</p> <p>The icons indicate whether you have completed a course (a checkmark) or are enrolled in a class that is currently in progress (diamond).</p>	<p>My Academic Requirements</p> <p>NorQuest College Post-Secondary</p> <p>This report last generated on 2018/06/29 11:36AM</p> <p>collapse all expand all view report as pdf</p> <p><input checked="" type="checkbox"/> Taken <input type="checkbox"/> In Progress <input type="checkbox"/> Planned</p> <p>Medical Office Assistant Certificate</p> <p>Credential After successfully completing this program, graduates will be awarded a NorQuest Medical Office Assistant certificate.</p> <p>Honours Criteria - Overall grade point average (GPA) greater than or equal to 3.7 - The student must not have failed or repeated any courses</p> <p>Academics</p> <p>Progression - Students must attain a passing grade in each course to progress through the program.</p> <p>Graduation Requirements - To qualify for graduation, students must pass all courses. • GPA: 1.700 required, 0.000 actual</p> <p>Core Requirements</p> <p>Not Satisfied: General</p> <p>The following courses may be used to satisfy this requirement:</p> <table border="1"> <thead> <tr> <th>Course</th> <th>Description</th> <th>Units</th> <th>When</th> <th>Grade</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>COMM1001</td> <td>Introduction to Communications</td> <td>3.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>COMP1006</td> <td>Office Computer Applications</td> <td>3.00</td> <td>2018 Fall Term</td> <td></td> <td><input type="checkbox"/></td> </tr> <tr> <td>HLTH1003</td> <td>Medical Terminology I</td> <td>6.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HLTH1005</td> <td>Comp App for Healthcare Pro</td> <td>2.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HLTH1006</td> <td>Admin Health-Care Procedures</td> <td>5.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>HLTH1007</td> <td>Practicum for MOAs</td> <td>3.00</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>View All <input type="checkbox"/> 1-6 of 6 First Last</p>	Course	Description	Units	When	Grade	Status	COMM1001	Introduction to Communications	3.00				COMP1006	Office Computer Applications	3.00	2018 Fall Term		<input type="checkbox"/>	HLTH1003	Medical Terminology I	6.00				HLTH1005	Comp App for Healthcare Pro	2.00				HLTH1006	Admin Health-Care Procedures	5.00				HLTH1007	Practicum for MOAs	3.00			
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