

Hospital Unit Clerk BOOKLIST Winter 2019

Course Code	Textbook/materials	Edition	Publisher	Author	ISBN#	Price
HLTH 1003 Medical Terminology I	Medical Terminology A Short Course 8th edition- with Access Code to website	8th	Elsevier Saunders	Chabner	9780323479820	\$105.98
	Le Petit Compendium 2018 - Oral, Inhalation and Injection Medications Reference	18th	Le Petit Compendium	McMullen, Aube	9782924363096	\$15.95
HLTH 1004 Medical Terminology II	Understanding Pharmacology for Health Professionals	5th	Pearson	Turley, Susan	9780133911268	\$133.20
HLTH 1005 Computer Applications for Health-Care Professionals	No Textbook Required					\$0.00
HLTH 1006 Administrative Health-Care Procedures	No Textbook Required					\$0.00
HLTH 1008 Medical Orders	No Textbook Required					\$0.00
HLTH 1009 Hospital Unit Clerk Fundamentals	No Textbook Required					\$0.00
					Subtotal	\$255.13
					GST	\$12.76
					TOTAL	\$267.89

The following are purchased online not through the NorQuest bookstore - check with your instructors first.

COMP 1006 Office Computer Applications	MindTap® Computing, 1 term (6 months) Instant Access for The Shelly Cashman Series® Collection, 1st Edition (online learning software and e-textbook) Students purchase MindTap online. Students will be provided with instructions about how to obtain access to MindTap in the course. ** NOTE: Students can also purchase a 12-month subscription for \$104.95 - ISBN 9781337391344	1st	Cengage Learning	Freund, Hoisington, Last, Pratt, Schmieder, Sebok, Starks, Vermaat	ISBN-10: 1-337-39129-8 ISBN-13: 978-1-337-39129-0	\$99.95
COMM 1001 Introduction to Communications	THINK Interpersonal Communications e-text Edition Students purchase the e-text online. The link and instructions will be provided in your Moodle course. If a paper copy of the text is preferred, there will be copies available for purchase at the book store for an additional cost.	Canadian	Pearson	Engleberg, Wynn, Roberts	9780205208975	\$45.00 Approx. for eText \$120.00 Approx. for paper copy

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<https://www.norquest.ca/cal/current/program/hospital-unit-clerk/additional-information.aspx>

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