

## Accounting Technician Certificate Booklist Winter 2019

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Students in the Accounting Technician Certificate course are required to have the following:

- Their own headsets with a microphone (needed to listen to and record audio in computer lab)
- USB Drive (recommended 4GB)
- All textbooks on the first day of class

Course Code	Textbook/materials	Author	Edition	ISBN#	Publisher	Price
<b>BUSD 1002</b> Microeconomics	Principles of Microeconomics (with Connect2)	Sayre, Morris	9th	9781259648953	McGraw-Hill	<b>\$129.95</b>
<b>BUSD 1005</b> Business Communications II	<b>No Textbook Required (Using same text that was used in BUSD 1001)</b>					
<b>BUSD 1006</b> Principles of Accounting	Key Accounting Principles Volume 2	Neville Joffe	4th	9781926751344	AME Learning	<b>\$135.00</b>
<b>BUSD 2003</b> Computer Applications for Accounting	Using Sage 50 Accounting 2017 Plus Student DVD / Test Enrichment Site	Purbhoo		9780134782683	Pearson Education	<b>\$159.95</b>
<b>BUSD 2006</b> Taxation	Canadian Tax Principles, <b>2018-2019</b> Edition Plus MyLab Accounting with Pearson eText -- Access Card Package	Byrd, Chen	1/e	9780135320723	Pearson	<b>\$175.96</b>
<b>Subtotal</b>						<b>\$600.86</b>
<b>GST</b>						<b>\$30.04</b>
<b>TOTAL</b>						<b>\$630.90</b>

**\*\*\*Textbooks can be returned within 14 days of purchase for full refund, you must have original receipt and refunds will be refunded to the original payment method. Any textbooks that are shrink wrapped must be still be in original shrink wrap. Textbooks must be in original condition for refund\*\*\***

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