

2019-2020



## Veterinary Office Assistant

### Program Overview

This fast-paced 12-week program will prepare you to work in the veterinary field as a valued member of the veterinary team in clinical, emergency, or specialty hospital settings. The program combines office administrative skills, veterinary medical terminology, and hands-on training. Veterinary office assistants have an important role in supporting veterinarians and technicians while interacting with clients and their pets to help make their experience a positive one.

### Career Potential

Graduates have opportunities to work in veterinary practices and clinics, animal hospitals, related not-for-profit organizations, and veterinary supply companies.

### Admission Requirements

- 50% in English Language Arts 30-1 or 65% in English Language Arts 30-2 or equivalent or completion of [ESLG 1898](#) and [ESLG 1899](#) with a minimum of 50%
- 65% in High School Prep Mathematics (MATH 1905) or 50% in Mathematics 10-3 or equivalent

### ELP Requirements

If English is your second language, you must provide proof of English language proficiency (ELP) prior to admission. ELP test results must have been obtained within two years of the start date of your program.

Acceptable evidence of ELP may be one of the following test scores:

- CLBA: no section score below 8
- IELTS Academic: overall score of 6.5; no section score below 6.0
- TOEFL iBT: 84; no section score below 21
- CELPIP General: 8; no section score below 7
- CAEL: 60; no section score below 60
- Minimum 80% in [ESLS 8000](#) or [ESLS 8100](#), and 80% in [ESLW 8000](#) or [ESLW 8100](#)
- Minimum of 50% in [ESLG 1860](#) and [ESLG 1861](#)

**Note:** ELP is a separate requirement from the English academic admission requirement.

### Quick Facts

**Credential:** Certificate

**Length:** 1 term

**Deliveries:**

Visit [norquest.ca/voa](http://norquest.ca/voa) for information on upcoming delivery dates.

### Tuition and Fees

**Canadian Students**

Total tuition: \$3,234.00  
Total fees: \$845.50

**International Students**

Total tuition: \$9,988.00  
Total fees: \$845.50