

# The Board Provides Strategic Direction to the President & CEO

This document is the parent policy for any College or Divisional procedures. Questions regarding this policy are to be directed to the identified Policy Administrator.

<b>Board Policy No.</b>	04
<b>Functional category</b>	Board of Governors
<b>Approval date</b>	May 27, 2024
<b>Effective date</b>	May 27, 2024
<b>Policy owner</b>	Board of Governors
<b>Policy administrator</b>	Board Coordinator

## 1.0 Objective

The Board provides strategic leadership to guide NorQuest College's future by making decisions related to the College's Strategic Plan. We entrust the President & CEO with the responsibility and authority to carry out the plans and programs necessary to fulfil the College's Strategic Plan.

NorQuest College meets its strategic objectives through the President & CEO's active leadership and commitment to the outcomes set out in our Strategic Plan.

## 2.0 Policy

### 2.1 The Board's role in developing the Strategic Plan

NorQuest College's Strategic Plan is the Board's primary instrument for providing direction to the President & CEO. In the Strategic Plan, we identify

the outcomes and priorities that we believe will serve to fulfill our mandate. We document these in NorQuest College's Strategic Plan through a process that includes:

- a) Developing the Plan in collaboration with the College President & CEO and key internal and external stakeholders.
- b) Approving the Plan and actively seeking to support its outcomes within our governance framework.
- c) Regularly reviewing the Plan and assessing the College's progress in achieving its outcomes.
- d) Revising the Plan as needed in response to changes in internal circumstances or external influences on the College.

## **2.2 The President & CEO's role in carrying out the Strategic Plan**

The President & CEO's leadership role in carrying out the Strategic Plan includes:

- a) Encouraging NorQuest College and its employees to align their actions and decisions with the College's Strategic Plan as the primary focus.
- b) Consistently and regularly engaging students, employees, and key stakeholders to ensure that the College is meeting the outcomes set out in the Strategic Plan.
- c) Regularly monitoring the College's successes in achieving these outcomes.
- d) Regularly reporting to the Board with respect to the Strategic Plan.
- e) Providing the Board with timely recommendations for adjusting the Plan in response to internal circumstances or external influences on the College.

## **2.3 Monitoring and Frequency**

The Board will engage in regular and systematic monitoring of performance and compliance with the requirements outlined in this policy through the following practices:

- a) Annually, the President & CEO will present a three-year business plan that aligns with and supports the Strategic Plan.
- b) Bi-annually, and as requested by the Board, the President & CEO will report on the College's progress in relation to the Strategic Plan to the Board of Governors.

## 3.0 Definitions

**3.1 Board** means the Board of Governors, established under the Act.

**3.2 Chair** means the person designated by the Lieutenant Governor in Council as chair of the Board or the person designated by the Board Chair as a Committee Chair.

## 4.0 Related information

### 4.1 NorQuest College

- a) [Board Policies](#)
- b) [NorQuest College Strategic Plan](#)
- c) Board member position mandates

### 4.2 External

- a) [Post-secondary Learning Act](#)

## 5.0 Next review date

May 2027

This policy is reviewed at least once every three years to ensure compliance with legislation, Board Policies and intended purpose.

## 6.0 Revision history

Date	Version	Action
June 2010	V1	New policy is established.
October 2012	V2	Reviewed
February 2016	V3	Reviewed
February 2019	V4	Reviewed
October 2021	V5	Reviewed, reformatted
May 2024	V6	Reviewed, template updated