

Board Policies are our Primary Means of Governance

This document is the parent policy for any College or Divisional procedures. Questions regarding this policy are to be directed to the identified Policy Administrator.

Board Policy No.	01
Functional category	Board of Governors
Approval date	May 27, 2024
Effective date	May 27, 2024
Policy owner	Board of Governors
Policy administrator	Board Coordinator

1.0 Objective

In the context of NorQuest College's (College) governance model of decision-making and accountability, the Board's policies establish clear expectations and limits for our own actions and for those to whom we delegate our authority.

Board policies help ensure that those to whom we delegate our authority are accountable to us for their actions. We rely on our policies as the foundation for all decisions and to monitor and measure the results of our decisions.

2.0 Policy

Board policies are:

- a) clear, current, and concise;
- b) consistent in approach;
- c) congruent with the Board's mandate; and

d) relevant to the Board's policy governance model.

The Board develops, approves, and monitors compliance with its policies through a transparent process that includes:

- 2.1 Considering the needs and perspectives of Board members.
- 2.2 Recognizing current and relevant practices and performance measures.
- 2.3 Where possible, considering the potential consequences and risks of approving or not approving a policy.
- 2.4 Monitoring compliance with and evaluating the effectiveness of each policy.
- 2.5 Developing processes and Procedures to support the policies.
- 2.6 Creating policy that fits into one of the following **three** categories:
 - a) Governance process policies and accompanying statements define and clarify the responsibilities, authority, accountability, roles and administration of the Board of Governors.
 - b) Board relationship to the President & CEO policies define how the Board relates to the organization through the only employee that reports directly to the Board: The President & CEO.
 - c) Expectations policies articulate and describe the boundaries and authorities within which the Board empowers the President & CEO to operate.

3.0 Definitions

3.1 Board means the Board of Governors, established under the *Post-secondary Learning Act*.

3.2 Procedures are written statements that stipulate specific actions to be taken to conform to established policies and allow for the systematic implementation of those policies. Procedures often include detailed step-by-step descriptions of what to do, and normally explain the use of any relevant forms.

4.0 Related information

4.1 NorQuest College

a) [All Board Policies and Procedures](#)

4.2 External

a) [Post-secondary Learning Act](#)

5.0 Next review date

May 2027

This policy is reviewed at least once every three years to ensure compliance with legislation, Board policies and intended purpose.

6.0 Revision history

Date	Version	Action
June 2010	V1	New policy is established.
May 2012	V2	Reviewed
May 2015	V3	Reviewed
May 2018	V4	Reviewed
October 2021	V5	Reviewed, reformatted
May 2024	V6	Reviewed, template updated