

**NorQuest College Board of Governors
Public Meeting**

March 9, 2020

7:00 – 9:00 pm

3-019 Herb Belcourt Boardroom
Singhmar Centre for Learning

MINUTES

Attendees:

Carla Madra, Board Chair
Joan Hertz, Interim President & CEO
Chris Lavin
Philomina Okeke-Ihejirika
Lily Le
Leslie Sayer
AJ Sandhu
Albert Nsapu
Bilan Ahmed
Corey Stroeder
Kanwal Lali

Regrets:

Gayle Burnett
Brian Hjlesvold
Troy Chalifoux
Amanda Radakovitch

Resource Team:

Jill Matthew, Chief Customer Experience Officer
Lorne Rubis, Chief Culture & Transformation Officer
Michelle Beck, VP Corporate Services & Finance
Norma Schneider, VP Teaching & Learning & Chief Academic Officer
Marian Gayed, VP Business Development
Laurel Evans, VP People
Cindy Fowler, Acting Chief of Staff
Lindsay Wozney, Strategy Analyst

Recorder:

Wanda Winsor, Board Coordinator

Guests:

Cherie Sawaryn, SANQC

1. OPENING

1.1. Quorum

C. Madra, Board Chair, confirmed that attendance constituted quorum.

1.2. Call to Order

The Chair called the meeting to order at 7:02 p.m. and acknowledged that the meeting was taking place on Treaty 6 Territory.

1.3. Conflict of Interest

The Chair provided board members with an opportunity to declare a conflict of interest with any of the items on the agenda. None were declared.

2. APPROVAL OF CONSENT AGENDA

MOTION

Moved by C. Lavin and seconded by L. Sayer THAT the Board of Governors approve and acknowledge all consent agenda items:

- 2.1 Minutes – Oct 28, 2019
- 2.2 Comprehensive Institutional Plan
- 2.3 Downtown Campus Development Project Update
- 2.4 President’s Report
- 2.5 Board Chair’s Report

CARRIED

3. APPROVAL OF AGENDA

3.1 Agenda – March 9, 2020

MOTION

Moved by B. Ahmed and seconded by L. Sayer THAT the Board of Governors approve the agenda as presented.

CARRIED

4. MOTIONS/INFORMATION/DISCUSSION

4.1 Tuition & Fees

N. Schneider presented Tuition and Fees structure for 2020-21, background information and the benchmarking used to set the proposed tuition and fees.

MOTION

Moved by L. Sayer and seconded by B. Ahmed THAT the Board of Governors approve the proposed 2020-21 Tuition and Fees as presented.

CARRIED

4.2 Board Policy Review

Three procedures/policies were presented to the Board for review/approval. Board Procedure No. 1.6 Related Party Disclosure Procedure will undergo further review and is tabled for a future meeting.

MOTION

Moved by K. Lali and seconded by L. Sayer THAT the Board of Governors approve Board Procedure No. 1.5 (Board Member Expenses) and Board Policy No. 9 (We Recruit, Retain and Guide NorQuest College’s President & CEO) as presented.

CARRIED

4.3 2020-2021 Board Meeting & Event Schedule

Next year’s board meeting schedule was presented noting that additional meetings or changes may be required dependent on new Investment Management Agreement/Advanced Education requirements.

MOTION

Moved by L. Sayer and seconded by K. Lali THAT the Board of Governors approve the 2020-2021 Board Meeting & Event Schedule as presented.

CARRIED

4.4 Room Naming – Rawson Collaboration Station

On November 19, 2019 a Donation and Recognition Agreement was executed between Mr. Darren Rawson, the NorQuest College Foundation, and NorQuest College.

MOTION

Moved by B. Ahmed and seconded by C. Stroeder THAT the Board of Governors approve The naming of the **Rawson Collaboration Station** located in the Innovation Studio on the 5th Floor of the Civic Employees Legacy Tower, for a term of 25 years.

CARRIED

4.5 Mandate Statement

To incorporate NorQuest's existing Mandate Statement into our IMA, the contents have been transferred to a new template issued by Advanced Education. Brief additions were made to the existing Mandate Statement to satisfy all of the requirements outlined in this new template.

MOTION

Moved by C. Lavin and seconded by P. Okeke-Ihejirika THAT the Board of Governors approve the updated NorQuest College Mandate statement with the addition of acknowledging the diversity that our learner population represents to Item 3 (second bullet).

CARRIED

4.6 Students' Association

J. Hertz introduced Cherie Sawaryn, Executive Director of the Students' Association of NorQuest (SANQC), who gave an overview of the financial statement and priorities of SANQC.

5. IN CAMERA SESSIONS

5.1 In Camera with Management

The Board of Governors excused the Recorder and Resource members at 8:00 p.m.

5.2 In Camera without Management

The Board of Governors excused the President & CEO at 8:10 p.m.

6. CONCLUSION

The Chair adjourned the meeting at 8:15 p.m.