

**NorQuest College Board of Governors
Public Meeting Minutes**
October 30, 2017

Attendees:

Alan Skoreyko, Board Chair
Jodi Abbott, President & CEO
Bilan Ahmed
Melissa Bourgeois
Ann Colbourne
David Dominy
Khalid Hashi
Gordon Holub
Brian Hjesvold
Kanwal Lali
Carla Madra
Lillian Ruptash
Tracy Topolnitsky

Resource Team:

Marian Gayed, VP Business Development
Jill Matthew, VP College Services and CFO
Joan Hertz, VP External Affairs &
Corporate Counsel
Norma Schneider, VP Teaching & Learning
Lidia Surman, Chief of Staff
Todd Schnirer, Director, Integrated Planning &
Financial Services

Recorder:

Nicole Blanchette, Senior Executive
Associate/Board Coordinator

Regrets:

Troy Chalifoux
Laurel Evans, Executive Director, Workforce
Development and Human Resources

Guests:

Cherie Sawaryn, Executive Director, Student
Association
Calvin Reivonon, Director, Facilities Management

1. OPENING

1.1. Quorum

The Chair confirmed that attendance constituted quorum.

1.2. Call to Order

The Chair called the meeting to order at 6:36 p.m.

1.3. Conflict of Interest

The Chair provided committee members with an opportunity to declare a conflict of interest with any of the items on the agenda. None were declared.

2. CONSENT ITEMS

Motion:

Ahmed/Holub

THAT the Board of Governors approve the October 30, 2017, agenda, and approve/acknowledge all consent agenda items as presented:

- 2.2 Minutes – May 15, 2017
- 2.3 Comprehensive Institutional Plan 2016/2017 Q4 Report
- 2.4 Comprehensive Institutional Plan 2017/2018 Q1 Report
- 2.5 President's Report
- 2.6.1 2016/2017 Board Policy Monitoring Report
- 2.6.2 2018 Board Retreat – Save the Date
- 2.7.1 HRC Terms of Reference and Work Plan Revision
- 2.8 2017/18 Board Meeting and Event Calendar Revision

CARRIED

Ms. Sawaryn and Mr. Reivonon joined the meeting.

3. BOARD RECOGNITION

3.1 Board Recognition

A video was shared celebrating 40 Years of Rhodes Women featuring Dr. S. Ann Colbourne.

4. MOTIONS / INFORMATION / DISCUSSION

4.1 Student Association Presentation

Ms. Sawaryn and Mr. Holub presented an overview of the Student Association 2017/18 strategic goals and activities being planned for the 2017/18 academic year. The association is excited about their new space, new branding, and new ways to support the students.

Ms. Sawaryn left the meeting.

4.2 Emergency Preparedness & Response Plan

Ms. Matthew and Mr. Reivonon presented the Emergency Preparedness & Response Plan and business continuity plan.

Mr. Reivonon left the meeting.

4.3 2016/17 Audited Financial Statements, for year ended June 30, 2017

Management declared that they were not aware of any subsequent events and were prepared to sign the management representations letter to the Office of the Auditor General.

The Finance & Audit Committee recommends that the Board of Governors approve the 2016/17 Audited Financial Statements, for the year ended June 30, 2017 as presented.

Motion:	Madra/Lali
THAT the Board of Governors approve the 2016/2017 Audited Financial Statements, for the year ended June 30, 2017 as presented.	
	CARRIED

4.4 NorQuest Foundation Volunteer Member

A volunteer member of the Finance & Audit Committee was nominated to sit on the NorQuest Foundation Board of Directors. The new director appointment will be made at the NorQuest Foundation Board of Directors Annual General Meeting.

Motion:	Madra/Hashi
THAT the Board of Governors identify one volunteer member of the Finance & Audit Committee as Dr. S. Ann Colbourne to fill the vacated Director position on the NorQuest College Foundation.	
	CARRIED

5. CONCLUSION

5.1 In-camera Session

5.2 Adjournment

Motion:	Madra
THAT the meeting be adjourned.	
	CARRIED

The Chair adjourned the meeting at 7:32 p.m.



Alan Skoreyko
Board Chair



Nicole Blanchette
Senior Executive Associate/Board Coordinator